

# Parks and Recreation Department's HOT SPOT NEWSLETTER August/September/October 2004

The City of Fairfax Hot Spot meets on Friday and Saturday nights at 4401 Sideburn Road, Fairfax, Virginia. The Center is open 6:30p.m. - 10:30p.m. for regularly scheduled onsite activities and scheduled offsite activities.

## REGISTRATION

Registration is free for all rising 7<sup>th</sup> through 10<sup>th</sup> graders.

Current participants must re-register for the Hot Spot by September 10, 2004. All forms can be downloaded from our website.

All participants must fill out a registration form. Also, an emergency care card needs to be completed and on file before Teens can attend field trips. All trips depart from Green Acres.

## WEBSITE

Learn all about the City of Fairfax Hot Spot by visiting the City Web site at [www.fairfaxgov.va](http://www.fairfaxgov.va) and look under programs or go directly to [www.fairfax.va.gov/TeenCenter/TeenCenter.asp](http://www.fairfax.va.gov/TeenCenter/TeenCenter.asp)

## SPECIAL NOTICES

All changes to activities or programs will be posted on the City Screen, in the Cityscene or on the website.

## Summer Dance

Friday, August 13, 2004

All rising 7<sup>th</sup> thru 10<sup>th</sup> graders are invited. Cost is \$5/person. Snacks will be sold.

## OPEN GYM

Gym open Friday and Saturday from 7pm-10pm. For information, call (703) 591-3360. Join the fun and bring a friend!

**PLEASE NOTE: HOT SPOT OPEN  
EVERY FRIDAY AND SATURDAY  
DURING THE SUMMER!!**

Payment in advance (2 weeks) for all trips and activities are required. For more information please call (703) 591-3360 during Teen Center operating hours or (703) 385-7858 during office hours.

## \*\*\*\*\* TRIPS\*\*\*\*\*

9/11/04 **Kings Dominion** 12-8pm, \$30  
9/25/04 **Laser Quest** 6:30-10:30pm, 15  
10/9/04 **Movies** 6:30pm-10:30pm, \$9  
10/22/04 **Dance** 7:00pm-10:00pm, \$5  
10/30/04 **Six Flags** 12-8pm, \$30  
11/13/04 **FunLand** 12-8pm, \$30  
11/27/04 **Bowling** 6:30-10:30pm, \$10

## GENERAL INFORMATION

All registrations are processed at the Parks & Recreation Department, located at 3730 Old Lee Highway, Fairfax, VA 22030. Office hours are 8:30 am – 5:00 pm, Monday through Friday. Telephone number: (703) 385-7858.

✉ - **MAIL IN:** You may mail in the registration form enclosed in this brochure for any programs/trips listed. Mail-in forms are processed on a first-come-first serve basis. Payment must accompany the registration form.

☎ - **TELEPHONE OR WALK-IN:** Walk-ins or telephone registrations will be accepted during Teen Center operating hours and Parks and Recreation Department's office hours. Parents paying with Discover, MasterCard or Visa credit card must pay at the Recreation office. All registration forms must be signed by parent or legal guardian before attending the program or trips.

**Please register early! If a trip does not have a sufficient number of participants 10 working days prior to the date of the trip, the trip may be canceled. The deadline for trips is usually ten working days prior to departure dates. This allows the City to cancel bus companies or tickets without penalty. Registering two weeks prior will also help you secure a reservation for trips that fill quickly.**

☞ **SPECIAL NEEDS:** If you have special needs to participate in any of our programs, please contact Bertha McClung at 703/385-7978.

☞ **INCLEMENT WEATHER** – follow the Fairfax County School schedule (when schools are closed, all activities will be canceled). Activities and programs will be offered on delayed opening days.

☞ **NSF CHECKS:** Checks returned for insufficient funds will be assessed a \$25 additional fee and you may be restricted from paying by check for future classes or trips.

### **\$ REFUNDS**

- If a trip is canceled by the Parks & Recreation Department, the registrant will receive a full refund or credit.
- No refunds will be issued to individuals canceling a trip past the registration deadline unless seats and/or tickets are resold.
- Any request for refunds made after a trip is over will be denied.

**QUESTIONS???**  
**CALL 571-221-6481**  
**Green Acres Center**  
**4401 Sideburn Road**  
**Fairfax, Va. 22030**

# REGISTRATION FORM

**PLEASE FILL IN THE DESIRED TRIPS IN THE BLANKS PROVIDED BELOW:**

<u>NAME OF TRIP</u>	<u>DATE</u>	<u>COST</u>
	<b>Total =</b>	

**RETURN FORM with PAYMENT TO STAFF MEMBERS AT THE GREEN ACRES SITE or mail to:**

**City of Fairfax Parks & Recreation Department**

**C/O Gina Perry Ruffner**

**3730 Old Lee Highway**

**Fairfax, VA 22030**

**Make checks payable to “City of Fairfax” or if paying by DISCOVER/MASTERCARD/VISA, complete the following:**

**AMOUNT ENCLOSED:** \_\_\_\_\_ **Grade in Fall '04** \_\_\_\_\_ **CHILD'S AGE:** \_\_\_\_\_

**CHILD'S NAME:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**TELEPHONE: (H)** \_\_\_\_\_ **(W)** \_\_\_\_\_

**CREDIT CARD NO:** \_\_\_\_\_ **EXP DATE:** \_\_\_\_\_

**NAME OF CARDHOLDER (please print):** \_\_\_\_\_

**PARENT'S SIGNATURE (for individuals under age 18):** \_\_\_\_\_

**PARENT'S EMAIL ADDRESS:**

# PARTICIPANT INFORMATION/EMERGENCY CARD

**Please fill out each section with the appropriate information and return this card to the Hot Spot site on your child's next day with us. Be sure the information provided is accurate. We do not want any delay in contacting you should an emergency arise. Children with incomplete contact information ARE NOT permitted to stay at the site or to travel on any trips.**

Name of Child \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_

Name of Parent(s) / Guardian(s) \_\_\_\_\_

Phone Number(s) Home \_\_\_\_\_ Work \_\_\_\_\_

Employer Name \_\_\_\_\_ Address \_\_\_\_\_

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## EMERGENCY INFORMATION

**First person** to be contacted: **Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

Phone Number (Day) \_\_\_\_\_ Phone Number (Evening) \_\_\_\_\_

**Name of child's doctor** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**Insurance Co.** \_\_\_\_\_ **ID#** \_\_\_\_\_

Secondary emergency contact: **Name** \_\_\_\_\_ (Day) Phone No. \_\_\_\_\_

Please list **all known allergies** and **medical conditions**:

\_\_\_\_\_  
*I consent to and permit emergency treatment, including transportation via ambulance or paramedic vehicle, for my child, \_\_\_\_\_, in the event of an injury or illness.*

\_\_\_\_\_  
(Parent / Guardian Signature)

## **Videos and Photographs**

We will occasionally show videos and take photos on site and on trips. We will choose from G, PG and PG 13 rated movies, and will spontaneous take photos for upcoming newsletter and promotions. Please check your preference as to which type of movie you permit your child to watch.

- ☐ **PG Movies Only**
- ☐ **PG-13 Movies**
- ☐ **Yes, the City of Fairfax staff can photograph my child**
- ☐ **No, the City of Fairfax staff can not photograph my child**

## **Permission To Leave The Site**

The normal operating hours of the Hot Spot Program are 6:30 p.m.- 10:30 p.m. at the Green Acres site (except on trip days). As a "Drop-in" program, children are legally permitted to come and go from the playground site as they wish. However, we realize that many parents would prefer that their children stay at the site for the entire time of the program. Please indicate your preference below. If your child does not have your permission to leave, we will strongly encourage him or her to stay at the site for the full hours of the program, and we will attempt to contact you if he or she leaves against our wishes.

- ☐ **I give permission for my child to leave the Hot Spot Site as he/she wishes.**
- ☐ **Please do not allow my child to leave the Hot Spot Site on his/her own.**

## **Pick Up Authorization**

The following people are authorized to pick up my child:

\_\_\_\_\_  
**\*\*PLEASE UPDATE ANY INFO THAT CHANGES DURING THE YEAR!\*\***